



NOTIFICATION TO ATTEND MEETING OF THE HOUSING SPC

TO BE HELD IN THE COUNCIL CHAMBER, CITY HALL, DAME STREET, DUBLIN 2.

ON WEDNESDAY 8 NOVEMBER 2023 AT 11.00 AM

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AGENDA

WEDNESDAY 8 NOVEMBER 2023

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|---|--|----------------|
| 1 | Minutes of meeting dated Wednesday 11th of October 2023 and matters arising | 3 - 7 |
| 2 | Chairpersons Business | |
| 3 | Housing Maintenance / Care taking Service / Waste Management / NCOD Delivery of Service - Clive Ahern | 8 - 17 |
| 4 | Energy Efficiency / Circular Economy - Shane Hawkshaw | 18 - 44 |
| 5 | Void Refurbishment / Circular Economy - Robert Buckle/ Eoin Carey | |
| 6 | Derelict & Vacant Property Update - Robert Buckle / John Ryan | 45 - 58 |
| 7 | Updates from Working Groups | 59 - 61 |
| | i. Public Housing Working Group | |
| | ii. Local Traveller Accommodation Consultative Committee | |
| | iii. Special Committee on Homelessness | |
| | iv. Senior Citizens Working Group | |
| | v. Oversight Committee on Animal Welfare Issues | |
| | vi. Housing Disability Steering Group | |

8 Motion in the name of Cllr Mannix Flynn

That this meeting of the Southeast Area Committee calls on Dublin City Council Audit Committee to carry out a full appraisal and investigation and overview of all monies, financial assistance and properties that were given to the Peter McVerry Trust by Dublin City Council over the past number of years.

Report:

The Dublin Region Homeless Executive (DRHE) is engaged in an ongoing process with Peter McVerry Trust (PMVT) and the Department of Housing in relation to financial and governance matters identified by PricewaterhouseCoopers (PWC). The DRHE engaged PWC, and received the full cooperation of PMVT.

The DRHE is in the process of tendering for audits across all bodies given grants under Section 10 of the Housing Act, 1988 as part of good governance.

9 AOB

HOUSING STRATEGIC POLICY COMMITTEE
MINUTES FOR SPC MEETING ON
WED 11TH OCTOBER 2023

Attendance:**Members:**

Cllr Mary Callaghan
Cllr Kelsey May
Cllr Donna Cooney
Cllr Máire Devine
Cllr Kevin Donoghue
Cllr Daithí Doolan
Cllr Pat Dunne
Cllr Alison Gilliland (CP)
Cllr Eimer McCormack
Cllr Cieran Perry

External Presentation

Mike Allen – FI

Dublin City Council Officials

Frank d’Arcy – Acting Assistant Chief Executive
Mary Hayes, Director of DRHE
Michelle Robinson – Acting Executive Manager
Dave Dinnigan – Executive Manager
Bevin Herbert – Senior Executive Officer
Damien McCabe – Administrator
Ruth Quinn – Administrator

Land Development Officials

Phelim O’Neill - Land Development Agency (LDA) Head of Property
Rob Farrelly - LDA
Clare Fox - LDA
Sean O’Callaghan - LDA
Declan Hayden - LDA

Apologies

Claire Mc Manus (RIAI)
Cllr Hazel Chu
Cllr Catherine Stocker
Cllr James Geoghegan
Cllr Briege MacOscar
Cllr Colm O’Rourke
Diarmud MacDubhglais - PPN
Dr. Kevin Byrne – SGCRA
Pat Greene – DSC
Ailbhe McLoughlin – ICSH
Mick O’Reilly - ITCH

1. Land Development Agency Project Display of DCC Projects and Project Manager Engagement (Richard O'Carroll Room)

2. Presentation from the Land Development Agency on DCC Projects

- i. Donore – Former St. Teresa's Gardens
- ii. Cromcastle Underpass
- iii. Cherry Orchard
- iv. Bluebell Lands

LDA Head of Property, Phelim O'Neill was joined by his colleagues Rob Farrelly, Clare Fox, Sean O'Callaghan and Declan Hayden. Phelim provided a presentation outlining their work on housing delivery including various nationwide projects. A detailed presentation was provided of each of the 4 DCC projects listed above.

The following Items were discussed:

- Role of LDA in Developing and Managing developments.
- Practicalities around Cost Rental Module, e.g. Is it affordable and how it is managed in change of circumstances.
- Procedures for tenant placement & responsibility for management companies in developments.
- Lands available or being sought by the LDA
- Procedures around disposal of Lands from DCC to the LDA.
- Project Tosaigh – involves LDA buying lands with Inactivated Planning Permissions.

Agreed: Presentation noted. Members agreed that qualifying criteria for Cost Rental Model would be discussed at a later meeting.

3. Minutes of meeting dated Wednesday 14th September 2023 and matters arising

Agreed: Minutes Agreed

4. Chairpersons Business

Cllr Gilliland thanked members for approving the Housing for All Declaration at the September SPC and detailed the event and her signing of the Housing for All Declaration in Brussels on 19 September on behalf of Dublin City Council.

Mary Hayes, Director DRHE, provided an update in relation to a review of finances in the Peter McVerry Trust. Some members stated concerns around the governance and board structure of register charity groups. Mary Hayes pointed to increasing auditing procedures to address these issues and stated that reassurance has been given that tenancies will be secured.

Agreed: Updates Noted

5. Presentation on New Online Choice Based Lettings Portal

Bevin Herbert, Senior Executive Officer in Housing Allocations/Homeless Operations provided a presentation covering the following:

- Background on Choice Based Lettings and Current methods of application.
- New online system and benefits attached.
- Supports in place & selection of properties.
- Procedures for notifying successful and unsuccessful applicants

Agreed: Presentation Noted

6. AOB.

There was no other business



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Clive Ahern, Senior Executive Officer Housing Maintenance Division

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Housing Maintenance update

Contents

1. Housing Maintenance overview
2. What we do
3. NCOD
4. Staff
5. Recruitment
6. Modernising workflows and tenant requests

Housing Maintenance update

Overview of Housing Maintenance Division

- We maintain over 27,000 housing units
- We have over 450 staff
- We have 6 main depots across the city
- We get approx. 67,000 maintenance request each year

Housing Maintenance update

What we do

- All maintenance requests across 27,000 housing units, including plumbing, carpentry, roofing, plastering, etc.
- Energy efficiency works on Council houses
- Repair and replacement of over 20,000 domestic gas boilers
- Management of heating and ventilation systems across Council buildings
- Caretaking Service across our apartment (flat) and Senior Citizen housing complexes
- Pest Control in complexes

Housing Maintenance update

What we do

- Housing Management Fees
- Choke Car service for our apartment (flat) and Senior Citizen housing complexes
- Joinery
- Fleet & Hoists depot
- Paint Squad

North City Operations Depot (NCOD), Ballymun

Key driver of NCOD:

1. Critical role played by Direct Labour staff in delivering Council services
2. Improvement of facilities for Direct Labour staff
3. Reduction in operating costs and realise efficiencies e.g. duplication of stores etc.
4. Release of existing depot lands, many of which conflict with current land use zonings, for more appropriate uses in line with City Development Plan



North City Operations Depot (NCOD)

- All Housing Maintenance depots on Northside moving to NCOD, Ballymun
- Largest move of Housing Maintenance depots ever
- Kylemore Stores moving to NCOD too
- Creation of new corporate workshops across Council departments.
- Significant change, but also an opportunity to modernise our depots



Housing Maintenance update

Staff

- We have over 450 staff
- Outdoor and indoor
- Admin staff, engineers, tradespeople, caretakers, etc.
- Ongoing training.

Housing Maintenance update

Recruitment

- Significant increase in new tradespeople employed in Housing Maintenance: plumbers, carpenters and painters
- New open recruitment of apprentices across the Council, with Housing Maintenance taking on the largest numbers
- New Clerk of Works have commenced, which will assist with schemes such as Enhanced Works Programme

Modernising workflows and tenant requests

Modernising how we interact with our tenants

➤ New housing IT system

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➤ FixIt app

➤ We intend to introduce a new online portal

Housing Strategic Policy Committee

Housing and Community Services

Mechanical and Energy Efficiency Section

Energy Efficiency / Circular Economy

8th November 2023

Presented By Shane Hawkshaw - Senior Executive Engineer



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Introduction

This presentation is intended to provide a progress update on Energy Efficiency Initiatives and Improvements which are delivered to our tenants under the following Programmes in addition to incorporating the Circular Economy:

- Boiler Replacement Programme
- Energy Efficiency Retrofitting Programme (EERP)
- EERP Tender 2023
- Enhanced Works Programme
- Circular Economy



Boiler Replacement Programme Update



Boiler Replacement Programme

- From 2017 to 2020, DCC upgraded a total of **2,686** domestic gas boilers and heating systems in tenant's dwellings
- During 2021 & 2022, DCC has upgraded a total of **1,384** domestic gas boilers and heating systems in tenant's dwellings
- Approximately 5,000 of our domestic boiler stock have been replaced since 2017 with high energy efficient boilers which represents 25% of our total stock
- Procurement via an open tender for domestic gas boiler replacements and gas heating system upgrades has been tendered, evaluated with contracts now awarded. The framework is envisaged to run for 4 years
- This procurement process also includes a number of new initiatives and efficiency upgrades on existing gas heating installations which will return estimated savings of **€150-€200*** per dwelling annually for DCC tenants (*Source CODEMA)



Energy Efficiency Retrofitting Programme Update



Energy Efficiency Retrofitting Programme

- The Energy Efficiency Retrofitting Programme is designed to reduce unnecessary energy consumption, greenhouse gas emissions and demands for non renewable resources in Dublin City Councils housing stock. It also provides tenants with healthier living conditions and offers significant money savings in heating costs.

The programme is rolled out on a phased basis:

- Phase I
- Phase II
- Revised Energy Efficiency Retrofit Programme 2021



Energy Efficiency Retrofitting Programme

Phase I

Phase I of the programme involved the following upgrades:

- Cavity Wall Fill Insulation
- 300mm Attic, Tanks and Pipes Insulation
- Roof and Wall Ventilation
- Draught Proofing
- Cylinder Lagging Jackets

Phase I is now complete which saw 8,057 units upgraded



Energy Efficiency Retrofitting Programme

Phase II/EERP

Phase II/EERP of the programme involves the following upgrades:

- External Wall Insulation
- 300mm Attic, Tanks and Pipes Insulation
- Roof and Wall Ventilation
- Draught Proofing
- Insulated Cylinders
- Windows and Doors
- Heat Pumps

Phase II/EERP of the programme has seen 1,129 units upgraded to date



Energy Efficiency Retrofitting Programme

Revised Energy Efficiency Retrofitting Programme

In 2021, the Department of Housing, Local Government & Heritage made significant changes to the Energy Efficiency Retrofitting Programme in light of Programme for Government commitments. Some of these changes include:

- Retrofitting of Local Authority Housing Stock to a B2 / Cost Optimal equivalent (BER) standard
- Increase in grant support for measures such as External Insulation, Heat Pumps, Window & Door Replacement, etc.
- Works Programme to be approved by the Department prior to works commencing on site
- Pre works BER Certs required for all properties along with the existing requirement of Post Works BER Certs

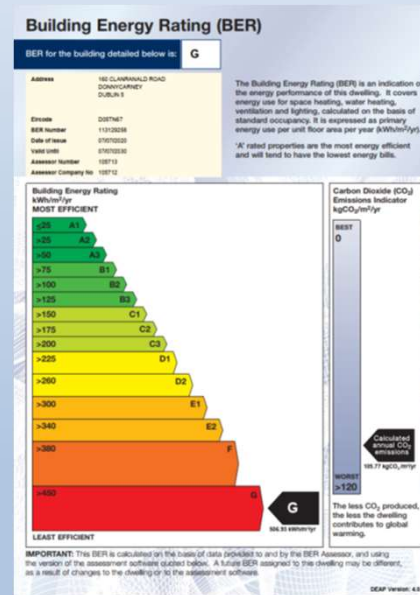


Energy Efficiency Retrofitting Programme

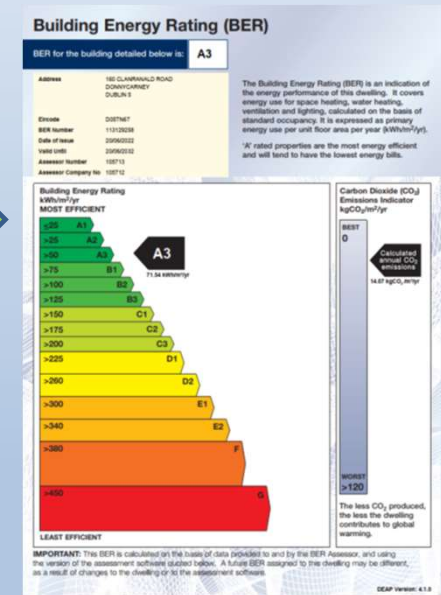
Results For 2022:

- EERP 2022 – **201** Units Upgraded.
- EERP 2022 – **128** Air Source Heat Pumps.
- 2 out of every 3 DCC homes upgraded received a new heat pump in 2022 .
- **60**No. Units upgraded to **A3** Energy Rating.
- **122**No. Units upgraded to **B2** or Better.
- **77**No. Units cost optimal in 2022.
- **54** Units upgraded from pre works rating of F or G (lowest) with **11**No. being upgraded to an A rating (highest) in 2022.
- **2023 to date:** 227 Units complete, 46 units in progress => Target completion of 273 units upgraded inclusive of 165 Heat Pumps

| Post Works BER Rating | A3 | B1 | B2 | B3 | C1 | C2 | C3 |
|-----------------------|----------------------------|----|----|----|--------------------|----|----|
| No. | 60 | 51 | 11 | 49 | 17 | 6 | 5 |
| | 122No. B2 Rating or Better | | | | 77No. Cost Optimal | | |



85%
Energy
Saving

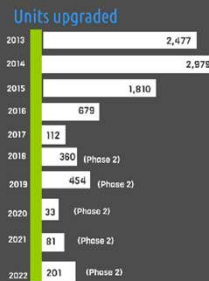


Energy Efficiency Retrofitting Programme

Dublin City Council Energy Efficiency Retrofitting Programme

Phases 1 & 2

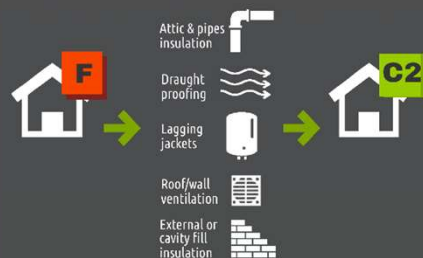
Between 2013-2022, Dublin City Council has upgraded 9,186 of its social housing units. The upgrades were carried out as part of Phases 1 & 2 of its Energy Efficiency Retrofitting Programme and have resulted in significant energy and cost savings and improved comfort levels for tenants.



677,184 MWh → **€73.6 million**
estimated cumulative energy saved from 2013-2022 → cumulative savings on energy bills from 2013-2022

20,294 tonnes of CO₂
estimated annual carbon savings*

Building Energy Rating (BER) on average improved from 'F' to 'C2'



*CO₂ estimates based on the savings being 75% gas and 25% electricity

**Taken from all properties that underwent works from 2013-2022

Results Overall:

- Phase I Complete – **8,057 Units Upgraded** (cavity fill insulation, attic insulation & cylinder lagging).
- Phase II / EERP – **1,129 Units upgraded** as of 2022. (heat pumps, external wall insulation, upgraded windows / doors & attic insulation).
- **Total of 9,186 Units Upgraded** as of 2022 under Phase I and Phase II / EERP programme.
- Average BER improvement from an F to a C2 overall, Average BER improvement from an F to a C1 Phase II / EERP.
- Approximately **80%** of our houses have now been upgraded under the programme as of 2022.
- **Estimated €73.6 Million saved in energy bills for our tenants up to the end of 2022.**

Energy Efficiency Retrofitting Programme

Going Forward

- Estimated 2,387 houses remain to receive upgrade works – Target B2 BER or better
- Estimated cost of €83.1 Million to complete programme at current rates
- The timeframe to complete the programme will be determined by the level of annual departmental funding received in addition to other variable factors such as COVID, market conditions, material availability etc.
- Based on current funding levels, it would take a further 8 years to complete the programme
- Funding is projected to increase year on year which would reduce this timeframe

Programme Challenges

- Skilled Labour Shortage
- Material Shortages
- Utilities - ESB delay's (cables)
- Utilities – GNI delay's (meters)
- Weather
- Access
- Security
- Covid-19
- Health & Safety
- Queries



Energy Efficiency Retrofitting Programme Tender 2023



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EERP Tender 2023

Overview of the Multi Party Framework Agreements for Dublin City Council's EERP in 4 Lots:

- Tender Procedure is an Open Procedure (OJEU)
- Successful Contractors will be admitted to the Framework in ranked order. All work will be allocated via a cascade method for all Lots
- **4 Lots in Total** – 3 Lots will have 5 Framework members per Lot. All 15 successful contractors are entered in to Lot 4
- **Lot 1:** North West Area comprising of Ballymun & Finglas: c.800 dwellings as of Q1 2023
- **Lot 2:** North Central, Central & South East Areas comprising of Artane, Whitehall, Donaghmede, Clontarf, Cabra, Glasnevin, North Inner city, South-West inner City, South east Inner City, Kimmage, Rathmines & Pembroke c. 1000 dwellings as of Q1 2023

EERP Tender 2023

- **Lot 3:** South Central Area comprising of Ballyfermot & Drimnagh: c.800 dwellings as of Q1 2023
- **Lot 4:** Citywide for Mini Competitions. Numbers and specific locations will be as per each mini competitions as required i.e. Enhanced Works Programme for complexes for example
- **Tender Return Date:** 28th of September 2023
- **Tender Timeframe:** 96 months/8 years
- **Tender Value:** €125 Million
- **Performance Review:** Operation of the framework will be subject to an annual review. A detailed list of Key Performance Indicators (KPI's) such as cost competitiveness, quality of work, service and response times will be the main criteria for measuring performance



Enhanced Works Programme



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Enhanced Works Programme – Canon Burke Complex



Enhanced Works Programme

Scope of Works:

Proposed scope of works involves the following upgrades:

- External Insulation
- 300mm Attic, Tanks and Pipes Insulation
- Roof and Wall Ventilation
- Draught Proofing
- Insulated Cylinders
- Windows and Doors
- Heat Pumps
- Full internal fit out of all units
- Ancillary works to external communal areas
- Upgrade of incoming ESB mains



Enhanced Works Programme

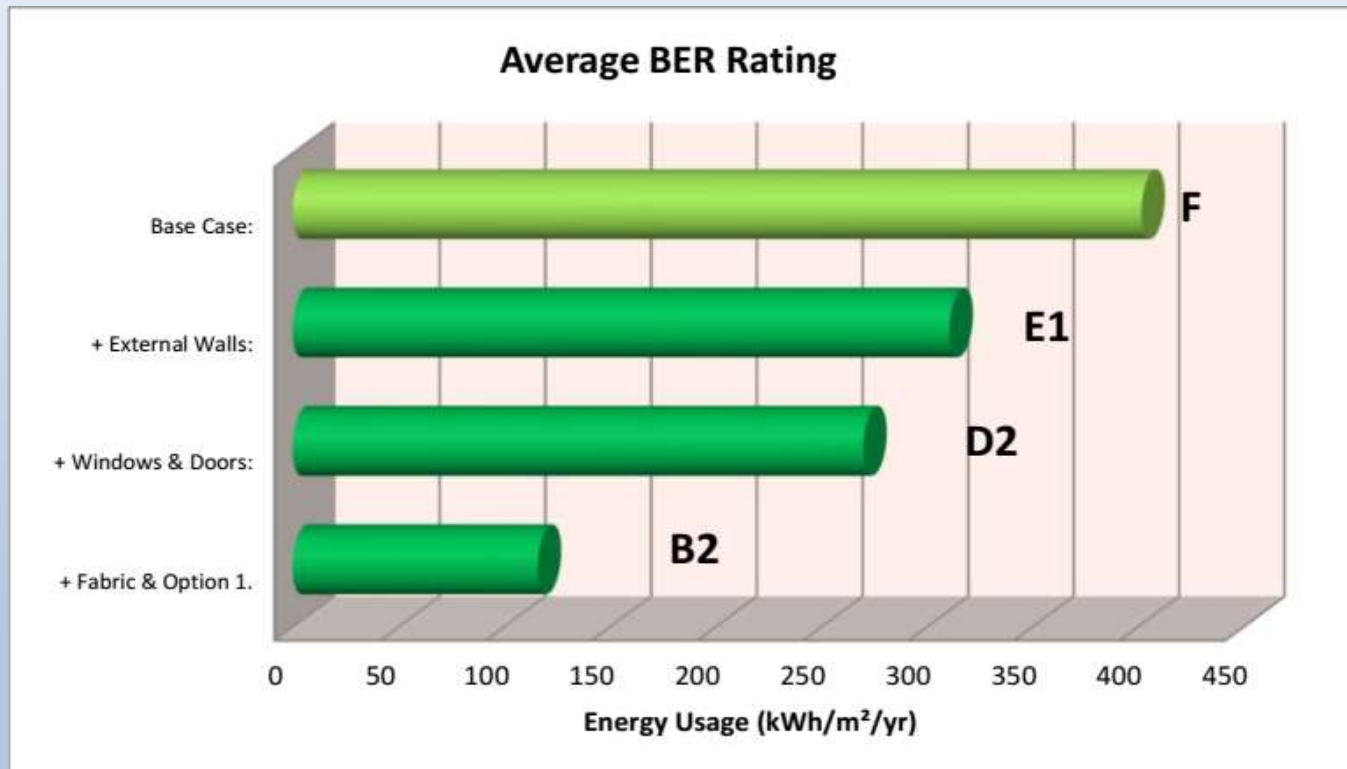
Summary of potential BER improvements

| Flat Type A - Canon Burke Flats [Ground Floor - End of Terrace] | | | | | | |
|--|---|------------|---------------------------------------|---|---------------------------|-------------------------|
| Element | Upgrade | BER Rating | Energy Value (kWh/m ² /yr) | CO2 Emissions (KgCO ₂ /m ² /yr) | Heat Loss Indicator (HLI) | Budget Costs (€) Ex VAT |
| Base Case: Dwelling - Current Condition | - | F | 401.68 | 72.56 | 4.03 | - |
| + External Walls: Solid Walls & Timber Frame | External Wall Insulation | E1 | 310.59 | 55.75 | 2.81 | €9,060 |
| + Windows & Doors: Windows & Doors upgrades | High efficiency triple glazed uPVC windows (1.1 W/m ² K or lower) & insulated doors (1.1 W/m ² K) | D2 | 269.79 | 48.22 | 2.28 | €15,443 |
| Additional Measures: (Option 1) Fabric & Heating upgrades [Air-to-Water - Monobloc Unit] | Complete fabric upgrade plus Air-to-Water Heat Pump System & Heating Controls | B2 | 115.83 | 14.83 | 2.28 | €30,183 |



Enhanced Works Programme

Summary of potential BER improvements



Circular Economy



Circular Economy



Circular Economy

Circularity of Renewable Energy:

The following are the three principles of the circular economy:

- Designing out waste and pollution
- Keeping products and materials in use
- Regenerating Nature

The switch to renewable energy can contribute to all three principles of the circular economy by designing out waste and pollution, keeping products and materials in use and regenerating nature.

So where are Dublin City Council adopting and endeavouring to lead as a local authority in the embracement of the circular economy in energy efficiency???

Circular Economy

- **Housing Stock** – Regenerate existing as opposed to demolish and rebuild
- **Heat Pumps** – Recognised renewable energy system
- **External Insulation** – Rockwool, a closed-loop recycling system to allow stone wool insulation materials – typically considered waste and discarded in landfills – to be recycled and used as secondary raw material for new products
- **Attic Insulation** – As above
- **Heating Pipework and Radiators** – Copper only pipework, no plastic/i.e. qualpex permitted. Reuse existing where possible or existing is recycled where new is required
- **Thermostats** – Hardwired as opposed to battery operated negating the requirement for replacement batteries



Circular Economy

- **Insulated Cylinders** – Existing cylinders recycled and new stainless steel cylinders manufactured from recycled materials
- **Windows and Doors** – All windows and doors (glazing) that are upgraded in the EERP are brought to DCC storage, collected by third party contractor at no cost to DCC, recycled into new PVC windows, no additional cost versus newly manufactured PVC windows and are available to all window suppliers and installation companies

In conclusion, Dublin City Council are embracing the circular economy as part of the rollout of the Energy Efficiency Retrofitting Programme and endeavouring to take a leading role as a local authority in the provision of same.

Circular Economy

Before



After



Thank You

Shane Hawkshaw - Senior Executive Engineer



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Robert Buckle Senior Engineer

Housing & Community Services



VOIDS MANAGEMENT PROGRAMME

Vacant (Void) Property Refurbishments completed to date in 2023

These properties can be divided into: **843**

- Vacant Council Properties - **567**
- Acquisitions -**64**
- Refurbished units awaiting re-let - **212**

This is a 22% increase from the same period in 2022 (689)

Number of Council properties which became vacant in 2023 - **642**

VOIDS MANAGEMENT PROGRAMME 2022

| Totals by Area | Central | North Central | North West | South Central | South East | Total |
|-----------------|------------|---------------|------------|---------------|------------|------------|
| House | 27 | 47 | 62 | 63 | 11 | 210 |
| Apartment | 93 | 22 | 50 | 89 | 64 | 318 |
| Senior Citizens | 36 | 66 | 55 | 46 | 41 | 244 |
| Total | 156 | 135 | 167 | 198 | 116 | 772 |

VOIDS MANAGEMENT PROGRAMME 2023

| Status | Central | North Central | North West | South Central | South East | Total |
|----------------------------|------------|---------------|------------|---------------|------------|------------|
| Awaiting Vacant possession | 50 | 11 | 13 | 40 | 25 | 139 |
| Contractor On-site | 61 | 36 | 68 | 68 | 23 | 256 |
| Direct Labour | 33 | 9 | 36 | 32 | 16 | 126 |
| Total | 144 | 76 | 136 | 211 | 107 | 521 |

VOIDS STAGES

Vacant Possession Stage

Refurbishment works can not begin until vacant possession has been secured by the Local Area Office. Issues such as time for families to collect belongings, succession cases, abonnement and tenants adhering to exit times when transferring tenancy can delay the securing of vacant possession, there needs to be a balance between giving families enough time to vacate and reducing the time the property is vacant.

Refurbishment Stage

Properties are refurbished by a combination of Contractors and Direct Labour. We have a Framework agreement in place since November 2022 and we have 11 contractors working across the city on over 250 properties.

Ready for re-letting Stage

Once the refurbishment is complete the property is given to the Allocation Section and Area Offices for re-letting. We work very closely with these section to make them aware of the estimated dates when properties will be ready for re-letting.

VOID MANAGEMENT, DELIVERY AND CHALLENGES

Voids Management

- Working with Area Offices to gain vacant possession,
- Monthly reports to Area's and Allocations on the status of all voids

Delivery

- We have increased the number of units refurbished in 2023 to 843 units compared to 689 in 2022
- We have refurbished 843 units across 2023 while within the same period 642 units became void.
- We are constantly meeting with the framework contractors to increase capacity and focus on turnaround times

Challenges

- Capacity within the construction sector, new framework has given extra capacity but all contractors are stretched at present i.e to staff retention, sub contractors availability etc.
- Materials delays, there big delays across the sector on items such as windows, doors and internal fire doors, but these items are only replaced when necessary.
- Void visibility, some units may seem void when the are not i.e units may be have steel on them due to :Anti-social behaviour , Regeneration, awaiting Demolition, while seeking vacant possession or awaiting re-allocation.



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ACQUISITION - BEFORE





ACQUISITION - AFTER





VOID - BEFORE





VOID - AFTER



BUY AND RENEW SCHEME

Since this Buy and Renew scheme was introduced in 2018 and up to October 2023, D.C.C. have acquired 95 such properties, and through the active engagement with owners of long-term vacant properties has initiated the return of an additional 53 properties to use in the City, with a further 42 currently under refurbishment.

To date in 2023 we have completed 11 properties.

We are currently working on 10 properties and we have 32 properties in various stages of design and procurement.

BUY AND RENEW SCHEME (Long Term Projects)

- Identify Long term vacant projects.
- Discuss Design Brief options for each individual project.
- Appoint Design team (Architects, Engineers, Quantity Surveyor or Other).
- Approve Design Brief for individual project.
- Prepare & issue project appraisal to DHPLG for various stage approvals where deemed necessary (1,2,3 & 4).
- Obtain necessary Departmental approvals to proceed with project.
- Issue instruction to proceed with full design brief/specification and tender drawings.
- Obtain any necessary statutory approvals (Part 8, Planning and Building).
- Appoint Main Contractor (Panel or tender process).
- Issue regular site update reports for senior management.
- Complete construction works and handover to DCC.



Before works



After works

414 North Circular Road, Dublin 7.
Refurbishment works Completed Q4 2023.



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Before works



After works

414 North Circular Road, Dublin 7.
Refurbishment works Completed Q4 2023.



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Draft Minutes Dublin City Housing Delivery Steering Group Meeting held on 18 September 2023 at 2pm

In-person at Dublin City Council Civic Offices, Wood Quay, Dublin 8

| Dublin City Council | | |
|-------------------------|--|---------|
| Name | Title | Present |
| Shauna Mc Intyre (SMcl) | Senior Executive Officer: Community & Social Development (Outgoing Chair DCC HDSG) | Yes |
| James Bradley (JB) | Regeneration Team | Yes |
| Jenna Rothwell (JR) | Senior Social Worker | Yes |

| The Housing Agency | | |
|--------------------|---------------------------------------|---------|
| Name | Title | Present |
| Claire Feeney (CF) | Director, Services and Inclusion | Yes |
| Fran Egan (FE) | Staff Officer, Services and Inclusion | Yes |

| Health Service Executive | | | | |
|--------------------------|--------|--|---------------------------------------|-----------|
| Name | CHO | Title | Disability Focus | Present |
| John Cowman (JC7) | (CHO7) | CHO7 Housing Coordinator & Chair of the Housing Coordinator Nat'l Forum | HSE Mental Health Housing Coordinator | Yes |
| Breffni Coffee (BC) | (CHO6) | CHO6 Housing Coordinator | HSE Mental Health Service | Yes |
| Donal O'Malley (DO'M) | (CHO6) | Principal Social Worker | HSE Mental Health Services | Apologies |
| Lisa Foley (LF) | (CHO9) | Snr. Mental Health SW | HSE Mental Health Services | Yes |
| John Carew (JC9) | (CHO9) | Business & Service Manager | PA Supports | Apologies |
| Sinead Mc Kenna (SMck) | | Principal Social Worker Dublin South Central (St James') Mental Health Service | HSE Mental Health Service | Apologies |

| Disability Sector & AHB | | | | |
|------------------------------------|---|---------------------|--------------------------|----------------|
| Name | Disability Focus | Representing | Housing Provision | Present |
| Daniel Scanlon (DS) | HAIL Housing | Mental | Yes | Yes |
| Jean Coleman (JCIWA) | Irish Wheelchair Association | Physical | Yes | Yes |
| Eire McNamee (EMcN) | Cheeverstown | Intellectual | Yes | Apologies |
| Sandra Keenan (SK) | St. Margaret's Disability Services & Support Org. | Intellectual | Yes | Apologies |
| Claire Kenny (CK) | Independent Living Movement Ireland | DPO | No | Apologies |
| Rosita Apaza Machaca (Rose) (RAM) | Voice of the Vision Impaired | DPO | No | Apologies |
| Keelin McCarthy (KMCC) | Irish Council for Social Housing | AHB | No | Apologies |

Agenda:

Workshop on the National Housing Strategy for Disabled People 2022 – 2027 (NHSDP) Implementation Plan facilitated by Claire Feeney, Director, Services and Inclusion, The Housing Agency

| Item | Discussion | Action | By When |
|----------------------------|--|--|----------------|
| Actions & Strategic Themes | <p>Actions</p> <ul style="list-style-type: none"> - HDSG & Members referenced in 64 actions of the below themes. - HDSG named as lead in 11 actions - HDSG named as partner in 19 actions - There are also 34 actions where partner is named as 'All Stakeholders' which includes the HDSG - HDSG is not referenced in all actions but there may be a role or interest in others. - There is a reporting requirement for all actions where HDSG and Members are listed as the lead. - Must feed into reporting requirement where listed as partner - HDSG and members accountable as a group on specific actions <p>Key Strategic themes for HDSG:</p> <ul style="list-style-type: none"> - Theme 1: Accessible Housing and Community | Claire Feeney's presentation to be circulated to members | ASAP |

| | | | |
|---|--|---|---------|
| | <ul style="list-style-type: none"> - Theme 2: Interagency Collaboration & Provision of Supports - Theme 4: Communication and Access to Information - Theme 5: Knowledge, Capacity & Expertise | | |
| Review of Local Strategic Plan Compatibility with Implementation Plan | <p>Suggested methodology:</p> <ul style="list-style-type: none"> - Members of the HDSG divide into smaller groups and review a key strategic theme from the Implementation plan against the local strategic plan. - Each thematic group will present their findings at next meeting. - The Housing Agency will support HDSG review and collation of feedback from members | Chair to follow up with Claire Feeney on Housing Agency support to review process | Q4 2023 |
| Membership of HDSG | <p>Review of Membership to include:</p> <ul style="list-style-type: none"> - Who is currently on group - What are gaps in Membership - Subgroups | Review of Membership | Q4 2023 |
| Terms of Reference | <p>Review of Terms of Reference:</p> <ul style="list-style-type: none"> - Is it fit for purpose | Review of Terms of Reference | Q4 2023 |
| Chair of DC HDSG | <p>Shauna Mc Intyre has been assigned a new role within Dublin City Council and will not continue as Chair. The new Chair is Bevin Herbert, Senior Executive Officer, DHRE</p> | New Chair to be introduced at December meeting | Q4 2023 |
| Next Meeting | Q4 – 11 December 2023 @ 11am | | |